|  |  |  |
| --- | --- | --- |
| **PARTNER X**Name:  | **PARTNER Y**Name: | **PARTNER Z**Name: |
| **Planning:** * Put forward an issue in **professional development**
* Pick **1 reading** in the media about your professional skill
* Prepare **notes** on your point and reading for sharing with the group
* Summarise your **points for discussion** with your group
* One point for the **reflective diary**
 | **Planning:*** Put forward an issue for **professional development**
* Pick 1 **reading** from a journal article/book on your topic
* Prepare **notes** on your point and reading for sharing with the group
* Summarise your **points for discussion** with your group
* One point for **reflective diary**
 | **Planning:*** Put forward an issue for **professional development**
* Pick 1 **reading** from a blog on your topic
* Prepare **notes** on your point and reading for sharing with the group
* Summarise your **points for discussion** with your group
* One point for **reflective diary**
 |
| **Pointers for Discussion:*** Group brings together their individual points and pieces of evidence for discussing
* Altogether decide on which theory/theories the group will be using for their presentation (you can use more than one)
* Think of creative ways to present your ideas of **how these theories can help critique/improve/evaluate your professional practice**
 |
| **Designing:*** Choose **two images** to complement points
* Select **PowerPoint template** for the group
* Editing for **layout to avoid** cognitive overload (does it look good)
* Organise your **references** for your articles on the last slide
* One point for **reflective diary**
 | **Designing:*** Choose **two images** to complement points
* Select **Font** for slides
* Edit **slides for content** (does it read clear)
* Organise your **references** for your articles on the last slide
* One point for **reflective diary**
 | **Designing:*** Choose **two** **images** to complement points
* Select **Colour scheme** for slides
* Edit **slides for references** (is it well cited)
* Organise your **references** for your articles on the last slide
* One point for **reflective diary**
 |
| **Pointers for Designing:*** Meet and discuss your ideas collaboratively so that your creativity is innovative and seamless
* Is your final look academically informed and professionally insightful?
 |
| **Rehearsal:*** Select the slides you will be **talking about in the presentation**
* **Animate** the points in the slide
* In charge of the setting the date to rehearse
* One point for **reflective diary**
 | **Rehearsal:*** Select the slides you will be **talking about in the presentation**
* **Time manage** the delivery of the presentation
* In charge of booking the room for rehearsal (library room with AV equip)
* One point for **reflective diary**
 | **Rehearsal:*** Select the slides you will be **talking about in the presentation**
* **Transition the slides** for the delivery of the presentation
* In charge of organising/motivating the team to be there for rehearsal
* One point for **reflective diary**
 |
| **Pointers for Rehearsal:*** Preparation is key, be sure to run through the delivery at least once/twice with your partner(s) providing critical points for improvement
* Identity the strong points in each other’s work and the points that can be improved
 |
| **Delivery:*** Come up introductions of your **partnership**
* Determine what type of **resource you can create** for your point
* Be sure all members have **uploaded the Powerpoint on Moodle** before the presentation
* One point for **reflective diary**
 | **Delivery:*** Come up with **ice breakers for introducing topic**
* Determine what type of **resource you can create** for your point
* Be sure the team members complete this sheet, and are **aware of presentation time and dates**
* One point for **reflective diary**
 | **Delivery:*** Determine what type of **resource you can create** for your point
* Organise any **print outs / collation** of resources for presentation day (e.g. **this sheet** and/or any other handouts)
* One point for **reflective diary**
 |
| **Pointers for Delivery:*** Has everyone contributed to the completion of this sheet & is it printed and ready for submission to markers?
* Are all the presentations uploaded onto Moodle?
* Prepare your points about reflecting on having done this type of group assessment for points below
 |